# The Registered Safety Supplier Scheme







# Foreword

As we all know, using personal protective equipment (PPE) is often the most practical & proportionate way to ensure worker safety and health.

If the outcome of a risk assessment includes the necessity for PPE, it is a legal requirement that it must be adequate for the hazard and suitable for the wearer the task and the environment. So, the key question is, will the PPE perform as it claims?

PPE used at work must, by law carry the UKCA or CE mark identifying that the product has met minimum legal requirement for its design and that it also meets the basic requirements for health and safety. When a



product claims performance against specific standards it is the law, that it must have been tested, approved and UKCA or CE marked. For category III PPE (including products such as respiratory protective equipment and height safety equipment) there are further requirements for independent testing.

But how is the market policed in the UK? The Office for Product Safety and Standards (OPSS) a Directorate within the Department for Business and Trade (formerly BEIS) is responsible for market surveillance but since April 2018 the Health and Safety Executive (HSE) have been formally responsible for PPE products in the workplace with Trading Standards retaining a responsibility in the supply chain. Both Trading Standards and HSE are functions of government which have suffered continued reductions in resources over the years to the extent that we see no proactive market surveillance of PPE apart of course from the work of BSIF's Registered Safety Supplier Scheme.

The Registered Safety Supplier Scheme seeks to improve the quality of PPE and the capability of economic operators in the UK Occupational Health and Safety Market whilst eliminating unsafe, non -compliant and illegal safety products and services that will help to keep people safe and healthy while they are at work.

I commend the scheme to you, always specify the Shield and choose a Registered Safety Supplier.

Alan Murray

# Anyone can sell safety but you shouldn't buy safety from just anyone

#### What is the Registered Safety Supplier Scheme?

The BSIF Registered Safety Supplier scheme (RSSS) is designed to support the UK safety market. Companies displaying the scheme's logo have signed a binding declaration that the safety equipment and services they offer meet the appropriate standards, fully comply to the PPE regulations and are correctly UKCA/CE marked.

The Mission of the scheme is to provide assurance to users that only compliant and correctly performing products are being supplied through a capable, educated, competent supply chain. The scheme provides a recognized route to enable a member to demonstrate compliance and due diligence – discharging the obligations of an economic operator under Regulation 2016/425 on PPE as amended and brought into UK Law.

The RSSS is open only to members of the BSIF, and a mandatory requirement for all members engaged in PPE manufacturing, marketing and supply. New members to the BSIF will need to achieve Registered Safety Supplier Scheme status within the first 6 Months of BSIF membership.

#### A Registered Safety Supplier Scheme member...

- Formally declares and commits to selling only Certified PPE and safety products that perform to claims made
- Ensures that they meet all the obligations of the Regulation 2016/425 on PPE as amended and brought into UK Law
- Submits their products to random independent performance testing
- Commits to having their customer facing staff complete the Nebosh endorsed Safe Supply Course & Qualification
- Maintains a company Quality Policy
- Holds necessary authorisation for service provision
- As a Federation member trades honestly and ethically

#### Who benefits ...

- The purchasers and end users of safety products and PPE with product that performs as it should
- The purchasers and users of safety products and PPE—sourced from capable suppliers

# The obligations of a Registered Safety Supplier

BSIF members engaged in the supply of personal protective equipment and related products are required to participate in the Registered Safety Supplier Scheme by:

- Completing a formal, binding declaration that all products will comply with the requirements of applicable legislation and that any specific product performance claims are genuine.
- For PPE, submitting to the testing of products annually (randomly selected from their offering) to indicative performance clauses to any standards for which certification is claimed. This audit will include all relevant documentation.
- Commitment to educate customer facing staff with the BSIF's publicly recognised Nebosh endorsed: 'The Safe Supply Course and Qualification'. (See page 8)
- For Distributors/Importers of PPE, demonstration that they comply with the "Obligations and Responsibilities" required by Regulation 2016/425 on PPE as amended and brought into UK Law.
- Having the capability to manage a product recall process and take other corrective actions and maintaining a quality management system.
- For Safety Equipment outside of mainstream PPE, not regulated by publicly available Standards, an audit of relevant documentation and assessment of claims will be made against one product or service.
- For organisations authorised by manufacturers to service, calibrate and or re-certify products, submitting to an audit of the manufacturers authorisation.
- Proof of adequate liability insurance.

#### **Product Testing**

Annually, or in the event of a complaint, the scheme will source one product from a registered member's PPE or relevant related product offering.

The product will be tested to one or more clauses of a standard which it is claimed that the product is certified to. Testing will be carried out by an accredited test laboratory (UKAS or



equivalent) and the test laboratory will produce a test report of its findings. The auditor will request from the member copies of all relevant documents required to verify the UKCA/CE marking of the product concerned and any claims of certification to a product performance standard.

Where safety products or related services are not subject to publicly available standards said products can be tested through observation covering the product



method sheets to confirm performance against claims made.

In the event of a product fail, the federation will contact the member to begin corrective measures and or satisfy that the product is withdrawn if needs be from the open market. Ultimately if the member refuses corrective action and communication they can be removed from the scheme and Trading Standards will be informed.

These requirements apply to all BSIF members marketing PPE, Safety Products & Safety Equipment, ensuring we collectively lead the industry and positively impact the safety of workers.

It is essential that the value and efficacy of the RSSS

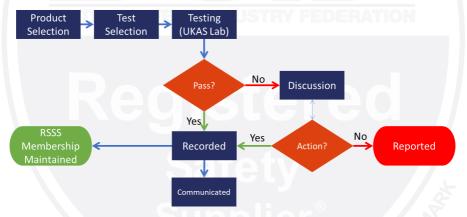
is understood up and down the supply chain.

BSIF looks to members to actively promote the benefits of the scheme to customers and suppliers alike.

## Audit Processes

The BSIF does not set out to impose onerous audit and inspection procedures on applicants or companies within the scheme. However, for the scheme to maintain its credibility, it is essential that confidence in the fidelity of the information provided is gained through checks carried out by organisations which have no vested interests and therefore the Registered Safety Supplier Scheme will operate with an independent Governing Board.

Within the terms of the Registered Safety Supplier Scheme, the Governing Board's only interest is in insuring compliance with the scheme's requirements as they apply to the elimination of non-compliant or counterfeit and illegal products and services and the enhancement of economic operator's capabilities and their ability to comply with the PPE Regulations.



The scheme audit process will solely focus on these factors. For the avoidance of any doubt, working procedures, record keeping, staff activity and all of the other elements which are audited during ISO 9001 inspections fall outside the scope of any Registered Safety Supplier Scheme audit. The requirement in RSSS to show evidence of a suitable Product Recall process can fall into the scope of ISO 9001 as it is a management process that needs to be documented/followed/reviewed.

Products which carry the BSI Kitemark or other recognised similar independent accredited quality marks will not be further tested within the scheme.

#### Compliance Protocol To Regulation 2016/425 on PPE as amended and brought into UK Law

The PPE Regulations now stipulate that all economic Operators involved in the supply of PPE have clear legal responsibilities and obligations.

Economic operators are: Manufacturers, Importers, Distributors, Internet sellers and agents. BSIF can provide guidance as to which type of economic operator your organisation is, in line with the Regulation 2016/425 on PPE as amended and brought into UK Law. Once you are identified, you will be issued with Protocol or Checklist of your exact responsibilities and obligations, as outlined in the PPE **Regulations**.

This simple to follow checklist is to be kept electronically filed by each member, for each range of PPE sold. During each year of membership the federation will contact you to audit your company's protocol/checklist.

Ensuring correct understanding and adherence to the protocol will provide ongoing proof of your company's efforts to meet the new Regulation. This will help to satisfy Trading Standards and the HSE, who provide Market surveillance. These organisations back the scheme and have produced the following support statement:

#### Statement to Support and Guide UK Commercial Operators from **Trading Standards**

Being a member of the British Safety Industry Federation Registered Safety Supplier Scheme and abiding by its terms and conditions and adhering to the prescribed and audited Compliance Protocol will help to provide assurance to Trading Standards and HSE, that you have a due diligence system in place to demonstrate compliance with the Obligations and Responsibilities of economic operators as referenced within the Regulation 2016/425 on PPE as amended and brought into UK Law pertaining to obligations and responsibilities as an "Importer" and or a "Distributor". It does not necessarily provide a guarantee that all products are compliant.

						111	
RSIF							
Importer Compliance Protocol	Bill Importer Compliance Protocol- PPE Regulation 2	018/621 (page			_	-	BSF importer Compliance Protocol- PPE
	by the mattery as the PHE as its and asing considers and cannot?		244	34			
- PPE Regulation 2016/425	<ul> <li>Reprofestigatiopage(Franks)</li> </ul>	Article 10-2					<ul> <li>Use Declaration of Conference included as a scheder. Function and interaction of the method for the first state included. A second secon</li></ul>
	for Compose 1 MPE in the number of the facilited had a new tay the CE startio	Arrest With all					reduction of heavier preferences
		Article (0.14.14)					
		349.00 22					to the Decision of Conference considers and context
	When some of the manufactures included?	Water 11-6					to the first coupling outs the 1971 or to the loss to effects the first to
	to petitioday of a cityle petit of control for the new detraw induced?						
	Torthe offerson shall stand out to description constant in halfs?	010255					
Complying with the obligations of an importer under FFC Regulation 2014/825	Articleuron a constanticity standard constant	Avera 1 (2.1.8					
The obligations of numerois operators are described in the FFE Regulation in shapter 3 (articles 8-22). For important		Aria.06 10-7					the fit swifed private to the minute to the
article 20 is primarily applicable, though other chapters and articles also apply to specific sequimenents. Detailed							a the state and oblems of the coundedness included?
		Anne 1(2.4)					
viewed at http://www.bitt.co.uk/wp-content/about/2004/06/111-Austation-02-2006-625-adf. An a perioral	To know approximation is the water extended with the second						
principle, the importenties to make survithet all PPC he imports into the single market is incompliance with the BU	for filling eye protection in the protection factor radiated?	Acam 1-1.4					A first lost complete the hadres and for the way or without with or
webdates in order to decide if your company is an importer init a particular product or has product order of the	his PH probuting against estimation (e.g. triage) is the type and	Ann 114					
	arguinable thickness of the protection material indicated?						
(e.g. manufactions or distributor) see the Resoluti "Who are?", also available at http://www.lot.co.uk/wy-	Jamakes light	A 48.00 17					
content/spicesh/0008/06/Who.percjDit_Find_Vention.pdf							
	The first standard strength instructions and adjustmentary consider and cannot i						
The following Compliance Protocol will help importers make save they fulfil their obligations. For each product you	the list standard or and a standard of standard or and standard of the standar	4/60112					1040170070190110010100000000000
should be able to answer you or not applicable to every point. If that is not the case, contact the rearrangement or	Any the activation could be will the and will commercial cale and?	A/67+11-7					
	Are the a structure analytic in the language, of the countries in Factor effects						a tite Init cipred?
		Article 11-0					
considered and included in the journmental agreements between manufacturer and importer. It is essential							The last conclusion behavior for conference on the
program to make a copy of the checklist available to Trading Standards, the UK market surveillance authorities, in							
care there are substition (you are stilled to cooperate with the market surveillance authorities). Cooles of the	rigonare charfas.						
Centeration of Centernity (20C), and all instructions, information period size to the manufacturer, capite or the	hits one out obtain of the reservation with dad	Annual 10140					
		Accession 101-6					
the rearralizations and matterners, and other relevant documents should also be kept as further exidence of your		Anna Link					
compliance with the "importer's flagorabilities".	Internetion in the second state of the second secon	Anna C.A.					relevant Assuments available for 12 years after the last time to a
	1. UP and King of the list of the second sec	Asym 10.4					An Earlingsry-rand it Mill Sanctain manufactures have a rated by
							cardinate inter a localizational and card access to have if one house should be subdate of the certificate order, and
Subarrant to Summer and Suide LK Commercial Operators from Tradies Standards		Anna 1014					have it only heads, about the public of the overlighter once, and back concerned for workering.
							An Estadore 1 PC Sone Bernardoria in East or accompany of
	where application, it information on a constant or that cardin actual and the POP	Annal Multi-					
its terms and conditions and advantor to the executioni and Audited Constitutes Protocol will execute to	scalula, including their discussionial						
	They apply the in the installed provided in the statistic registered?	1/2/2+17 Jame 1/1-6					The titles imported part the same and points' address on the PFE of
Trading Standards, that you have a due different system in place to demonstrate compliance with the	El Con To Brocke a bas the FPT can be begin be used explorately refers acceletoes is contained categories for toespan of the FPT replaced?	Annel 1014					
Obligations and Responsibilities of momentic operators as referenced within the FPE Regulation (EU)	When applicable, is proceeding and all the transport of the PPT replaced?	Anne (1.4)					To I know how to choo and \$100-port the FFC without changing
	They apply the property of the providence of the fail for the provide advantations						properties of the MID
receiverants provide a maximum that all products are consident.		Association (					The I have a system is place for cases where these dealers show
	Her applies for the agent by from head to are for decomplete of the						distribution of the PFU including from to check and consider tech
							where there are offer inner or in cost where the manufact
	and onge point and how to correctly put on the harvest patients?						The informative statement of place to knew the referred decourses in far the
	<ul> <li>The reductor of the logistics 2014/05 included.</li> <li>When workship, works of second of the University and dot?</li> </ul>	Anne 10.4					hat time i widths Thi (this includes the burly)
PRIMARY	When applicable, and the ofference of other To Sepak Second and the No Constant 1990, is the same of the second devidences market of the				_		Anne characterized have about the Fe 771 ing Dynamolog has
AUTHORITY	Not Cathgory: 1990, in the some, address and shell for the source of the Southed had conservable for the next manipulates certificate included?	Anne 112-01					keep this behavior that it prior after the balt time had the 2107
	An advantage of the second state of the second seco			_			these identifiered in which deliverate and the PRO paging to
		Annual Sci. 41					and will these the information for 12 and unfor the barries of the
	(suble (2 or 1) suble?)						
Hertfordshire	An the ofference of humanized random or other technical quality form						Ball Sile Selected
	word's descend one compliance included? Are these relevance complete (with-	Annel 1014					

the behavior of technology with he are adulted to a shell from a solution to the technology of	Annalistati			
a feasier inferieur while that that can be found including, if informary with an inglanation of how to get the CoCT	Association (C.A)			
the Benchmannian of Conference controllerin and contents		_	_	-
to the first completed with the FFT or it the first to where the first it combines	61569-312			
to the first scalable in the bargages of countries in Tarrays where the TAT will be	Anna 122.45	_		-
off	Anne 10.0	_		-
the same and address of the manufacturer included?	Annal 10.4			
confactify with PES Stradeline confirmed?		-		-
a the last complete including coldination was or editory with references of	Annal (C.4)	_	-	-
Epided harmonical disorderships of the specific disorderships of the company of the second se	Access			
The same out mather of the York and Indy that is and this publicate inducted?	Association			
An Edit 1 is conferentiate of procedure (and the C) or mobile 10 and the same and particle of the Scotled Back incident is this examples incident?	DOM: Y			
to have a first and a feat with the off of the construction of the second	August 212-61	-		-
<ol> <li>Barry Mit and place induced all characterization?</li> <li>Barry and Sanchar of Decision Agency (Witholes induced).</li> </ol>				_
s the Ind cigred?	Anna 2120			
n die staardie dat verken die bester die staardie het ante dat die bester In 1944 wat wet besteren dat is van die staardie het wet die besteren besteren. Naardie die	656433	-		-
In these written conferences from the manufacture that he will easily the industrial file (complete or requested parts) and also in matter according a subscriptor (doi: requested)	A50910			
In these writes conferences from the menufacture factor will be all be all the set of th	A10+2-1			
An Europey 1998 1 PC Earchine manufacture have a cell type excession of anything types a testing finds and any access \$2	1/10-24			
new if any dealer, about the solution of the contificute cetter, random the horizon	-	-		-
ndy concernent for an Exercise. No Calmarce 1 MM: Dans Developediation base or accements with a		_		_
magement without hady for muchain (2 or 12	Associal			
id 1204 imported put my same and postd address on the PFL or its participing.		_		-
to be described and the pair for the solution of the particular the particular the solution of the particular the two and two an	A59.001	_		_
	Article 10-5			
1 have a system in place for some observations darken show the protection second directly in the dark of the second darks to conduct a line of the second darks of the second dark of	A584102			
c) have a system in place to make an addition the PAT from the marker in more less times are obly insure or in procession. The manufactures or market	100.002			
conditions and address and not to observe				_
	A489-10-8			
ner the electronic form when the law to PPI pro by targing monord and will be the particular for the second will be the law to be the particular for PNI.	Adulte 11			
rep this is hardwater for its perceptor the last time (and the FAC) are interpreted to which definition i will be FAC by a tempting matrices of all time the information for its manufact the last time i unit for PTCI.				

#### Safe Supply Course & Qualification

#### "Anyone can sell Safety...but you shouldn't buy Safety from just Anyone....."

How many UK businesses 'sell safety products'? There are thousands! Some good, some not so....Tens of thousands of products are purchased to keep people safe & healthy at work. But do the people selling them have any qualification to sell PPE/Safety? How does the sales person know what they're selling is appropriate? Consider that safety equipment is often used in areas of high risk and are potentially life-saving products, it's a real concern. Just how can you be sure the advice you've got from your supplier is correct? BSIF have launched the Safe Supply Accreditation - a publicly recognised qualification at National Level to allow your business to demonstrate capability to customers.

#### The BSIF has developed the Safe Supply Course & Qualification endorsed by NEBOSH, the National Education Board in Occupational Safety and Health

- For customer facing staff to develop their expertise, knowledge and advice they provide for the end user.
- An E-Learning module course that when completed offers a Nebosh endorsed qualification. The qualified sales person will be able to show they can supply products with competence. A great advantage for employers selling safety to the market.
- Businesses selling PPE will gain an advantage over competitors by having their staff trained as qualified safety sales professionals, able to provide customers with expert advice on products and give them confidence when purchasing.









#### www.registeredsafetysupplierscheme.co.uk



The website for the RSSS scheme is designed to enable end users to understand, engage and utilise the scheme. You have full access to the members of the scheme thanks to the Supplier search function and the supplier list page.

The supplier search function is designed so that a buyer of Safety Products/PPE can state their chosen location and a radius to this

(from 5 miles up to 100 miles) and then click search. The results will then show all Registered Safety Suppliers within the chosen radius. This makes it easy for the purchaser to source their required product from the supplier directly. The search results also show contact details and the suppliers website meaning that their entire range of products is available to the user.

The supplier list page has individual sections for each member of the scheme and includes logo, company name and website, making it easy for users to find PPE.

Supporters of the scheme are encouraged to get involved and can benefit from declaring that as a purchaser of Safety Products/PPE they will source product, where possible, from RSSS members because they see the importance of using a reputable and compliant organisation. By aligning up as a supporter they benefit from having their company logo put on to the RSSS website to promote commitment to the scheme and the fact they are using best practice when it comes to purchasing Safety Products/PPE.

The RSSS website provides easy access to members of the scheme and can be used by all of those who are involved in the sourcing of Safety Products/Personal Protective Equipment, therefore combating the threat of non-compliant, fake and illegal Safety Products/PPE within the UK market place.

#### Supporting the Registered Safety Supplier Scheme

#### Why Become a RSSS Supporter?

#### Increase your profile-

The Registered Safety Supplier Scheme

**Logo:** All RSSS Supporters benefit from their commitment to sourcing quality products and have their company logo put onto the Scheme website as an official 'Supporter'. They also are able to use the RSSS Supporters logo to demonstrate the commitment they have made in sourcing Safety Products/PPE the right way.

<u>Website & Resources</u>: As a supporter you will have access to campaign downloads and independent advice through your individual login.

**<u>Networking</u>**: All RSSS Supporters are invited to attend networking events designed to bring the supply chain closer together, a great way to make new business contacts.

#### Ethical and Responsible Purchasing—

RSSS Supporters declare that they will always seek to purchase their Safety Product/PPE from Registered Safety Suppliers. They do this as they realise the importance of providing their employees with Safety equipment that will work and keep them safe!

Procurement departments will save time and money by selecting reliable & compliant RSSS members for all their PPE/Safety Needs.

<u>Cost</u>: The scheme is **FREE** to support!! There is no payment required to be a supporter of the scheme, it just offers you the chance to help in the cause of removing non-compliant, unsafe and ineffective PPE from the market.

If you currently buy from a non RSSS member ask yourself why wouldn't they be a member and why wouldn't you be a Supporter?

## www.registeredsafetysupplierscheme.co.uk

#### **RSSS Benefits for Members**

- Highlight your credibility by displaying the BSIF/RSSS logos.
- Your involvement in the RSSS is recognised by UK Trading Standards and the HSE in the discharging of your obligations under Regulation 2016/425 on PPE as amended and brought into UK Law
- RSSS statement included and publicised in your Quality Policy provides assurance to existing and potential clients.
- Membership of RSSS is increasingly requested as part of tender pre qualifying questionnaires therefore enhancing your opportunity of success.
- Provision of 'Advance' information in the safety/PPE Industry updates/ Standards/legislation puts you ahead of the pack.
- There are two effective websites to feature your business, letting BSIF tell your story and drive that credibility message.
- Availability of non commercially biased information/Q&A.
- Have your staff achieve the Nebosh endorsed Safe Supply Course and Qualification.

## The British Safety Industry Federation



The British Safety Industry Federation (BSIF) is the lead association for the Personal Protective Equipment (PPE) Regulation and has Primary Authority with Trading Standards. The BSIF has active links with many government departments and representative Trade Bodies.

Set up in 1994, the Federation has a membership ranging from manufacturers and distributors of safety products through to test houses, certification bodies, specialist service providers and safety professionals.

Today the BSIF is firmly established as a major voice of the British safety industry, helping to both influence legislation and provide industry in general with a source of authoritative information PPE and Safety Equipment and on a range of workplace safety on a range of workplace safety issues, while representing the needs of its members.

Supporting all those who keep people safe & healthy at work and passionate to

www.bsif.co.uk

# Anyone can sell safety but you shouldn't buy safety from just anyone

British Safety Industry Federation Fourth Floor Offices, The Roberts Building 48 Maylands Avenue, Hemel Hempstead, HP2 4SQ Tel: 01442 248744 Email: enquiries@bsif.co.uk

